

A-42011/57/2011-Ad.II
Government of India
Ministry of Corporate Affairs

New Delhi, dated 14-5-2013

Office Memorandum

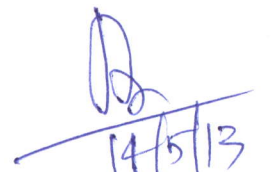
Subject --- Arrangement for meeting the daily allowance expenditure of ICLS officers (probationers of 3rd batch) during their 2nd phase of field office training

The under signed is directed to refer to OM of even no. dated 18.04.2013 and subsequent modification OM of even no. dated 29.04.2013 and to intimate that the competent authority in the MCA has decided that the below mentioned offices (budget units) shall bear the expenditure on daily allowance of the officers/probationers, from Domestic Travel Expenses (DTE) head, to the extent and for the probationer mentioned, against their office, during 2nd phase of training (29.04.13-31.07.13) :

SL	Name of the Assistant Director (probationer of 3 rd batch) (Sh/Ms)	Office (budget unit) who will release advance to the officer, to the extent mentioned, for meeting the daily allowance expenditure during 2 nd phase field office attachment
1.	Afsar Ali	RD Guwahati = 1.9 lakhs
2.	Satyapal Singh	RD Guwahati = 0.1 lakhs RD Kolkata = 1.0 lakhs ROC Kolkata = 0.8 lakhs
3.	Sushil Kumar	Headquarters = 1.9 lakhs
4.	Waseem Akram	Headquarters = 1.9 lakhs
5.	Shivam Verma	Headquarters = 1.9 lakhs
6.	Vineet Rai	Headquarters = 1.9 lakhs
7.	Anjali Pokhriyal	RD Noida = 1.9 lakhs
8.	Zeeshan Qamer	RD Noida = 0.1 lakhs ROC Delhi = 1.0 lakhs

		ROC Chandigarh = 0.8 lakhs
9.	Gaurav	ROC cum OL Ranchi = 1.0 lakhs ROC Shillong = 0.9 lakhs
10.	Shatrughan Chauhan	Headquarters = 1.9 lakhs
11.	Anurag Sujania	ROC cum OL Jaipur = 0.9 lakhs Headquarters = 1.0 lakhs
12.	Bharat L Markad	ROC Kanpur = 0.5 lakhs ROC cum OL Shimla = 0.5 lakhs ROC cum OL Goa = 0.9 lakhs
13.	Vania I Ajmalbhai	RD Mumbai = 1.2 lakhs ROC Mumbai = 0.7 lakhs
14.	Sitaram S Gupta	RD Ahmedabad = 1.0 lakhs Headquarters = 0.9 lakhs
15.	Jadhav M Ramdas	RD Mumbai = 1.9 lakhs
16.	Bang M Shamsundar	RD Mumbai = 1.9 lakhs
17.	Pratibha Ramaswamy	RD Hyderabad = 1.9 lakhs
18.	Anannya Saikia	RD Hyderabad = 1.9 lakhs
19.	Varun BS	ROC Coimbatore = 1.0 lakhs ROC Ernakulum = 0.9 lakhs
20.	Nitin Phartyal	ROC Bengaluru = 1.0 lakhs OL Ahmedabad = 0.9 lakhs
21.	Reshma Kurup	ROC Chennai = 1.0 lakhs OL Chennai = 0.9 lakhs
22.	Ramesh Kumar	Headquarters = 1.9 lakhs

2. The approximate expenditure on daily allowance for this period is coming to Rs. 1.9 lakhs for each probationer. With above distribution of expenditure liabilities, the issue of source of funds stands settled.
3. The above liability of each of the mentioned office is for the entire about 3 months period of 2nd phase attachment. Therefore, one third of the mentioned amount has to be released, directly to the officers account as DA advance, by concerned controlling officer immediately, without waiting for any request from the officer. The second one third has to be released on 01.06.2013 and the last one third has to be released on 01.07.2013, after the officer submits proof (photocopies) of incurring expenditure on accommodation/boarding/lodging from the previously released one third amount. The claim of final settlement has to be submitted in Hqrs after completion of this phase.
4. This expenditure has to be borne by all mentioned offices, in precedence over any other current/future liabilities against DTE object head. The controlling officers may submit their revised DTE requirement in RE 2013-14 or ask for any authorization from Budget section, but only after completing the release of DA advance to the officer, as per Para 2 and 3 above.
5. The above distribution of expenditure liabilities on account of daily allowance advance/expenditure to the officers, has the approval of JS&FA and Secretary, MCA.
6. The earlier two orders of even no. dated 18.04.2013 and dated 29.04.2012 stands superseded to the extent mentioned above. Sh JK Jolly, JD in ICLS Academy, shall be the nodal officer, between probationers and the field offices, on the issue of disbursement of advance or any matter related to it.


14/5/13
(RK Pandey)

Under Secretary to the Government of India
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To,

1. Above mentioned 22 ICLS officers
2. DG, IICA
3. Director, ICLS Academy
4. Joint Director, ICLS Academy
5. All RD offices.
6. All ROC, OL and ROC-cum-OL offices.
7. EG Cell for placing it in employees corner/training.