

**F. No.2/1/CDMPS/R&A (Part-II)**  
**Government of India**  
**Ministry of Corporate Affairs**  
**(R&A Division)**

Ministry of Corporate Affairs is looking to engage the services of Young Professionals (YPs) on contract basis. Details of the posts and terms & conditions as well as period of engagement, eligibility, experience, etc. are as under:-

|    |                          |  |  |
|----|--------------------------|--|--|
| 1. | Name of post             | Young Professional-I   | Young Professional-II  |
| 2. | Number of posts          | 01   | 01   |
| 3. | Method of recruitment    | Contract Based through Open Market   |  |
| 4. | Age Limit                | Candidates should be below 32 years of age for YP-I and below 35 years of age for YP-II, as on 1 <sup>st</sup> Jan., 2020.   |  |
| 5. | Period of Contract       | The contractual engagement will be initially for a period of one year (could be extended for a maximum period of two years). In case of person leaves before completion of 9 months, he/she will not get any work certificate.   |  |
| 6. | Remuneration (Per month) | A consolidated amount of Rs.45,000/- per month.  | A consolidated amount of Rs.75,000/- per month.  |
| 7. | Education Qualification  | A Master's Degree in Economics /Econometrics.  | A Master's Degree in Economics /Econometrics and Ph.D Degree in Economics /Econometrics. |
| 8. | Experience               | Post-qualification experience of at least one year in research relevant work.  | Post-qualification experience of three years in research relevant work.                  |
| 9. | Job Description          | The young Professionals are expected to contribute to the internal research requirements of Ministry of Corporate Affairs in R & A Division by analyzing & processing MCA21 and other related data in all their dimensions to help draw policy implications environment of evolving provisions of the Companies Act, 2013. |  |

The terms and conditions of engagement of the YPs will be according to the Ministry of Corporate Affairs Guidelines No. 2/1/CDMPS/R&A (Part-II) dated 17/1/2018 (Relevant pages 5-9 of the Guidelines) The application form/guideline are placed on MCA's website [www.mca.gov.in](http://www.mca.gov.in).(homepage/stakeholder's corner/ – vacancy/appointment/MCA). MCA has the right to terminate the contract at any time, without assigning any reason. The provisions of GFR, 2017 are applicable.

The last date for the receipt of applications is 4.12.2020 and shall be e-mailed to the following in the prescribed format to : **Shri B.K Dutta**, Deputy Director, Ministry of Corporate Affairs, R & A Division, 8<sup>th</sup> Floor, 'B' Wing, Lok Nayak Bhawan, Khan Market, New Delhi-110003, ( [cdm.research@mca.gov.in](mailto:cdm.research@mca.gov.in) ) & [bipulkumar.dutta@gov.in](mailto:bipulkumar.dutta@gov.in) Contact telephone No. 011-24698969.

**Government of India  
Ministry of Corporate Affairs  
R&A Division**

**Application for the post of Young Professionals**

| Post | Young Professional I | Young Professional II |
|------|----------------------|-----------------------|
|------|----------------------|-----------------------|

|    |                              |  |
|----|------------------------------|--|
| 1. | <b>Name of the applicant</b> |  |
| 2. | <b>Father's Name</b>         |  |
| 3. | <b>Date of Birth</b>         |  |
| 4. | <b>Nationality</b>           |  |
| 5. | <b>Present Address</b>       |  |
| 6. | <b>Permanent Address</b>     |  |
| 7. | <b>Contact Number/Mobile</b> |  |
| 8. | <b>E-mail Address</b>        |  |

**Educational Qualification (Starting from 10<sup>th</sup> onwards)**

| Sl. No. | Examination Passed      | Discipline /Subject | Year of Joining | Year of Completion | Name of the Board/University | Percentage/ Grade/CGP A Pt |
|---------|-------------------------|---------------------|-----------------|--------------------|------------------------------|----------------------------|
| i.      | <b>Secondary/10th</b>   |                     |                 |                    |                              |                            |
| ii.     | <b>Senior Secondary</b> |                     |                 |                    |                              |                            |
| iii.    | <b>Graduation</b>       |                     |                 |                    |                              |                            |
| iv.     | <b>Post-Graduation</b>  |                     |                 |                    |                              |                            |
| v.      | <b>Ph.D</b>             |                     |                 |                    |                              |                            |

**Work Experience:**

Post Qualification Experience: \_\_\_ Years \_\_\_ Months

Details of Employment (Chronological Order)

| <b>Sl.No.</b> | <b>Organization Name</b> | <b>Post Held</b> | <b>From</b> | <b>To</b> | <b>Roles &amp; Proposition</b> |
|---------------|--------------------------|------------------|-------------|-----------|--------------------------------|
|               |                          |                  |             |           |                                |
|               |                          |                  |             |           |                                |
|               |                          |                  |             |           |                                |

**Declaration**

I declare that, to the best of my knowledge, the information given is true and correct. I understand that inaccurate, misleading or untrue statements or knowingly withheld information may result in termination of employment with this organization. I understand that this application does not constitute an offer of employment.

(Signature)

Name

Place:

Date: