

Department of Company Affairs  
NOTIFICATION

New Delhi, the 25th December, 1992

G.S.R. 82.—In exercise of the powers conferred by the proviso to article 369 of the Constitution, the President hereby makes the following rules regulating the method of recruitment to the post of Stenographer Grade I in the subordinate offices of the Department of Company Affairs, namely :—

1. Short title and commencement.—(1) These rules may be called the Department of Company Affairs, Subordinate Offices (Stenographer Grade I) Recruitment Rules, 1992

(2) They shall come into force on the date of their publication in the Official Gazette.

2. Number of post, classification and scale of pay.—The number of the said post, its classification and the scale of pay attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

3. Method of recruitment, age limit, qualifications, etc.—The method of recruitment, age limit, qualifications and other matters relating to the said post shall be as specified in columns (5) to (14) of the said Schedule.

4. Disqualification.—No person,—

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who having a spouse living has entered into or contracted a marriage with any person.

shall be eligible for appointment to the said post :

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. Power to relax.—Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with the Union Public Service Commission relax any of the provisions of these rules with respect to any class or category of persons.

6. Saving.—Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, Scheduled Tribes, Ex-Servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

1. Name of post	Stenographer Grade-I
2. No. of posts	4* (1992) *Subject to variation dependent on workload. (one each at Bombay, Calcutta, Madras and Kanpur). General Central Service Group 'B' Non-Gazetted, Ministerial. Rs. 1640-60-2600-EB-75-2900.
3. Classification	Non-Selection.
4. Scale of pay	Not applicable
5. Whether Selection post or Non-Selection post	Not applicable
6. Age limit for direct recruits	Not applicable
7. Whether benefit of added years of service admissible under rule 30 of Central Civil Service (Pension) Rules, 1972.	Not applicable
8. Educational and other qualifications required for direct recruits.	Not applicable
9. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Two years for promotees.
10. Period of probation, if any.	By promotion failing which by transfer on deputation.
11. Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer and percentage of the vacancies to be filled by various methods.	Promotion :
12. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made.	Stenographers (Senior Grade) in the pay scale of Rs. 1400-2600 in the respective offices of Regional Directors, Registrars of Companies and Official Liquidators under the Department of Company Affairs with five years' regular service in the grade. Note 1 : Feeder Grade in each of the regions, viz., Northern Region, Eastern Region, Southern Region and Western Region shall constitute separate entity for the purpose of promotion in the respective region. Note 2 : Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than one year and have successfully completed their probation period.

Transfer on deputation :

Officers of the Central Government:-

- (a) (i) holding analogous posts on regular basis; or
- (ii) with five years' regular service in posts in the scale of Rs. 1400-2300/2600 or equivalent; or

- (iii) with ten years regular service in posts in the scale of Rs. 1200-1010 or equivalent; and
- (b) possessing a speed of 100 words per minute in Stenography (English/Hindi).

Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation/department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by transfer on deputation shall be not exceeding 56 years, as on the closing date of receipt of applications.

The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

If a Departmental Promotion Committee exists, what is its composition?

Group 'B' Departmental Promotion Committee (for considering promotion):

1. Regional Director of the concerned region—Chairman
2. Under Secretary, Department of Company Affairs—Member.
3. Outside officer from other Ministry/Department, of Under Secretary level—Member.

Consultation with the Union Public Service Commission not necessary.

Circumstances in which Union Public Service Commission is to be consulted in making recruitment.

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V. TRIVEDI, Director

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