

**GOVERNMENT OF INDIA
MINISTRY OF CORPORATE AFFAIRS
OFFICE OF THE
OFFICIAL LIQUIDATOR
HIGH COURT OF CALCUTTA**

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No.OL/legal/Misc/Part III

Dated: 24/3/16

NOTICE FOR EMPANELMENT OF SECURITY AGENCIES

The Official Liquidator invites applications for empanelment from the private security agencies with the necessary infrastructure to provide security services for industrial units and other establishments, to provide Security Services to the protection of properties under the companies in liquidation. Security agencies desirous of empanelment may submit the applications in the prescribed format (attached) along with the copies of the documents within 15th day of April,2016 to the Official Liquidator attached to the Hon'ble High Court at the address mentioned above. Submission of the application can also be made through Email as mentioned above followed by formal application. The final empanelment will be subject to the confirmation of the Hon'ble High Court of Calcutta.

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**OFFICIAL LIQUIDATOR
HIGH COURT, CALCUTTA**

**FORMAT OF APPLICATION FOR EMPANELMENT OF PRIVATE
SECURITY AGENCIES.**

1.	Name of the Security agency	
2.	Address, contact telephone numbers and e-mail address	
4.	Year of establishment (with proof)	
5.	Status of the firm (Whether Private Limited company/Public limited company/partnership firm)	
6.	Name(s) of Directors/Partners	
7.	Whether Registered with the Registrar of Companies/Registrar of Firms, If so, mention number and date.	
8.	Detail of License from Local Municipal Authority & Police verification.	
9.	Whether registered for service tax purposes. If so, mention number and date.	
10.	Whether an Assesse of Income Tax. If so mention Permanent Account Number. Furnish copy of last 03 years Income Tax return.	
11.	Whether complying with applicable Minimum Wages Act?	
12.	Name & Address of Bankers	
13.	Capacity to provide the services in terms of manpower, weapons & accessories, financial fundamentals as also the record on statutory compliances.	
14.	No. of Supervisory /office staff available in different locations.	

15.	Whether able to provide guards at all locations including rural throughout the country.	
16.	Details of Past Record Experience with organisation viz. Banks, PSU, Government Department.	
17.	Whether registered/empanelled with other government organization/nationalised banks etc. for providing security guards If yes, give name of organization, no. of guards deployed, contact person and his/her telephone numbers.	
18.	Capacity and capability to provide guards immediately even on 'phone calls.	
19.	Any other relevant information you wish to include.	
20.	Turnover of last 3-financial years.	

Note: Along with the application the copies of the supporting documents are required to be furnished.