

No.A-32011/02/2006-Ad.II-Vol.II  
Government of India  
Ministry of Corporate Affairs


5<sup>th</sup> Floor, "A" wing, Shastri Bhavan,  
New Delhi, the 1<sup>st</sup> March, 2011

**OFFICE ORDER**

The competent authority is pleased to promote the following Stenographer Grade I to the post of Private Secretary (PS) wef. the date they assume the charge of their promoted post of PS in the offices indicated against their names :-

S.No.	Name of the JTA (Mr/Ms/Mrs)	Present posting as Steno Grade I	Office where posted as Private Secretary
1.	D Acharya	RD (ER) Kolkata	RD (ER) Kolkata
2.	Chaitali Roy	ROC Kolkata	RD (NER) Guwahati, (presently functioning from Kolkata)
3.	D B Jayani	RD (WR) Mumbai	RD (WR) Mumbai
4.	S A Mythili	ROC Chennai	RD (SR) Chennai

2. After implementing this promotion-cum-posting order, all the RDs are requested to intimate the revised position of sanctioned and actual strength of PS, Steno Grade I, Steno Grade II and Steno Grade III in their region.

  
1/3/11  
(R.K.Pandey)

Under Secretary to the Govt. of India.  
Tel: 2338 3507

To

1. Officials concerned
2. All six RDs
3. SO, Ad.II
4. E-Gov.Cell – with request to upload signed order in ICLS Corner ( 'promotions' )