

Satpal Chouhan  
Additional Secretary  
Tel.: 011-2309 3178



भारत सरकार  
GOVERNMENT OF INDIA  
गृह मंत्रालय  
MINISTRY OF HOME AFFAIRS  
NORTH BLOCK  
NEW DELHI - 110001



April 25<sup>th</sup>, 2018

JS (AC)

Dear Sir,

The Padma Awards, namely, Padma Vibhushan, Padma Bhushan and Padma Shri, are amongst the highest civilian awards of the country. Instituted in 1954, these Awards are announced on the occasion of the Republic Day every year. The award seeks to recognize 'work of distinction' and is given for distinguished and exceptional achievements/service in all fields/disciplines, such as, Art, Literature and Education, Sports, Medicine, Social Work, Science and Engineering, Public Affairs, Civil Service, Trade and Industry etc. All persons without distinction of race, occupation, position or sex are eligible for these Awards. A copy of the statutes and rules relating to these Awards is available on MHA's web-site [www.padmaawards.gov.in](http://www.padmaawards.gov.in).

2. It is the conventional practice to invite nominations for these Awards from all Ministries/ Departments of the Government of India as also from several other sources to enable broad-based consideration.

3. The nominations/recommendations for the Padma Awards will be received only on the online portal designed by MHA. (Address of the website: [www.padmaawards.gov.in](http://www.padmaawards.gov.in)) The nominations/recommendations should contain all relevant details specified in the format available on the above said website, including a citation in narrative form (maximum 800 words), clearly bringing out the distinguished and exceptional achievements/service of the person recommended in her/ his respective field/discipline. While recommending a person online, please make sure that all the necessary details are filled properly. Details relating to the steps to be taken for making online recommendations are available on the above said web-site [www.padmaawards.gov.in](http://www.padmaawards.gov.in).

4. It has been observed in the past that while nominations are received in respect of a large number of persons, there could, however, be several talented persons who are left out of consideration despite exceptional contribution in their field. Often many of these persons may get overlooked primarily for the reason that they may not seek publicity or attention in the public domain. It is, therefore, requested to make concerted efforts in identifying such persons whose excellence and achievements really deserve to be recognized, and make suitable nominations in their favour. It goes without saying that recognition of such deserving persons will only add to the lustre of these Awards.

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We may give a wide publicity please.

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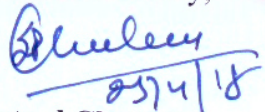
5. In the above background, I request you to kindly send suitable nominations for the Padma Awards to be announced on the occasion of Republic Day, 2019. While finalizing the recommendations, the following points may be kept in view:-

- (i) Persons recommended are pre-eminently worthy of the Awards, looking at their life-time achievement. The criteria for selection should invariably be 'excellence plus' and the highest standards should be applied while recommending persons for these awards. The existence of an element of public service in the achievements of the person recommended for the award would be a desirable factor.
- (ii) As the Padma Award is the second highest award of the country, it should be considered whether the recommended person has earlier been given any National award or at least a State award in his respective field.
- (iii) Efforts may be made to identify talented persons from amongst women, weaker sections of the society, SCs & STs, divyang persons, etc., who deserve to be considered for the award.
- (iv) The decoration is normally not conferred posthumously. However, in highly deserving cases, Government could consider giving an award posthumously if the demise of the person proposed to be honoured has been recent, say within a period of one year preceding the Republic Day on which it is proposed to announce the award.
- (v) A higher category of Padma Award can be considered in respect of a person who has earlier been conferred an award, provided a period of at least five years has elapsed. However, in exceptionally deserving cases, a relaxation can be considered.
- (vi) Government servants including those working with PSUs, except Doctors and Scientists, are not eligible for Padma Awards.

6. The online nominations/recommendations for the Padma Awards will begin from **May 1, 2018** and the last date for nominations for Padma Awards is **September 15, 2018**. The cut-off date may please be strictly adhered to, as nominations/recommendations received only during 1<sup>st</sup> May, 2018 to 15<sup>th</sup> September, 2018 will be considered. **It may also be noted that the nominations/recommendations received through online mode ([www.padmaawards.gov.in](http://www.padmaawards.gov.in)) only will be considered.**

With regards,

Yours sincerely,

  
25/4/18  
(Satpal Chouhan)

Shri Injeti Srinivas,  
Secretary,  
Ministry of Corporate Affairs,  
'A' Wing,  
Shastri Bhawan,  
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