

No. A-20011/16/2019-Ad.I
Government of India
Ministry of Corporate Affairs

Room No.518, 'A' Wing,
Shastri Bhawan, New Delhi
Dated the 13 November, 2019

OFFICE ORDER

Consequent upon his qualifying the Stenographer Grade 'C' and 'D' Examination, 2017 conducted by Staff Selection Commission and his nomination to the Ministry of Corporate Affairs by the Department of Personnel & Training's OM No. 6/1/2019-CS.II(C) dated 23rd October 2019, and his relieving from ISTM vide Institute's Office Order No. Y-13011/01/2019-ISTM/FTP dated 25th October, 2019, the President is pleased to appoint Sh Ajay Yogi (Rank 53) in a temporary capacity to the post of Stenographer Grade 'D' of Central Secretariat Stenographer Services (CSSS) in Level 4 of Pay Matrix w.e.f. 02.09.2019 and on the strength of Ministry of Corporate Affairs w.e.f. 28.10.2019 (FN).

2. He will be on probation for a period of two years w.e.f. his joining in ISTM.
3. On his appointment as Stenographer Grade 'D' in this Ministry, he will draw basic pay of Rs.25500 (Cell 1) in Level 4 of Pay Matrix plus allowances as admissible.


(Riazul Haque)

Under Secretary to the Govt. of India

1. Officer concerned
2. The PAO, Ministry of Corporate Affairs, New Delhi
3. Cash Section (2 copies). It is requested that the pay of Sh Ajay Yogi may be disbursed from MCA w.e.f. 26.10.2019.
4. Department of Personnel & Training (Shri Dinesh, Under Secretary), 2nd Floor, Lok Nayak Bhawan, Khan Market, New Delhi - 03 with reference to OM as referred above.
5. Institute of Secretariat Training & Management (Shri Yogesh Dwivedi, Deputy Director), Administrative Block, JNU Campus (Old), OLOF Palme Marg, New Delhi - 67 with reference to ISTM's Office Order as referred above. Service Book, Leave Record & LPC of Sh Ajay Yogi may please be forwarded at the earliest.
6. Secretary, Staff Selection Commission, Block No. 12, CGO Complex, New Delhi - 03
7. Vigilance /General /Library /Co-ordination Sections
8. Service Book of the Officer concerned
9. E-Governance Cell for uploading the Order under 'New Appointment'
10. Guard File