

No.A-45011/01/2013-Ad.I
Government of India
Ministry of Corporate Affairs

'A' Wing, 5th Floor, Shastri Bhawan,
New Delhi, dated 29th January, 2013

Office Order

With immediate effect, the work allocation among the Additional Secretary and three Joint Secretaries in the Ministry would be as per the enclosed arrangement until further orders.



(Kshitish Kumar)

Under Secretary to the Govt. of India

1. All Officers/Sections of the Ministry.
2. Head of all attached offices.
3. All RDs/ROCs/OLs.
4. e-Governance cell for uploading the order under the category 'Miscellaneous'.
5. Guard File.

Copy for information to :-


1. PS to CAM.
2. Sr. PPS to Secretary

Ministry of Corporate Affairs

Circulated on file No. -
A-45011/01/2013

The following work shall be dealt with by the Additional Secretary and three Joint Secretaries:-

S.No.	Addl. Secretary	JS(R)	JS (M)	JS (SP)
1.	Admn.II Section	CL.I Section (Companies Act & LLP Act)	Admn.IV (work of CLB and NCLT) [Matters of CLB will be submitted through AS, all other matters directly to Secretary.	Adm.I (files of DS and above will be submitted through AS, all other matters directly to Secretary)
2.	Admn.III Section	CL.IV Section	CL.III Section	General Section
3.	e-Governance Cell (RoCs & LLP)	CL.V Section	CL.VI Section	Coordn. Section (through AS to Secretary)
4.	Statistics Section	Capital Market and SEBI related issues.	CL.VII Section	Cash Section
5.	Vigilance Section	CSR Policy	Rules & Regulations for MCA21 project.	International Cooperation (through AS to Secretary)
6.	IEPF Section	Any other work assigned by Secretary.	IICA	Hindi Section
7.	Corporate Governance		Insolvency Section	Parliament Section
8.	Matters related to Satyam		PI Section	Budget Section (through AS to Secy)
9.	Infrastructure		e-Governance (for OLs)	Any other work assigned by Secretary.
10.	SFIO, matters relating to JPC [(Telecom) as may be indicated by Secretary from time to time], all other matters of CL.II will be submitted by UC Nahata, DII direct to Secretary.		Competition Matters (CCI & CAT)	


SECRETARY

11.	Admn.IV (work relating to CLB)		Any other work assigned by Secretary.	
12.	Any other work assigned by Secretary.			
13.	Budget Section			



(Naved Masood)
Secretary, MCA
28.1.2013

Addl. Secretary / JS(R) / JS (M) / JS (SP)

Copy to: 1. PS to CAM

~~2. DS(BP)~~

Handwritten initials
28/1/13

US(RR)