

No.A-45011/4/2011-Adm.1 (Pt.)  
Government of India  
**Ministry of Corporate Affairs**

5<sup>th</sup> Floor, 'A' Wing, Shastri Bhawan  
Dr.R.P. Road, New Delhi – 110 001

Dated : 15th September, 2011  
27<sup>th</sup>

**OFFICE ORDER**

Consequent upon his promotion to the Personal Assistant (PA) Grade of CSSS on ad-hoc basis and nomination to Ministry of Corporate Affairs vide DoPT's OM No.5/3/2011-CS-II(C) dated 05.8.2011, Shri Rakesh Kumar, Stenographer Grade 'D' who was relieved on 14.9.2011 (AN) from Ministry of Youth Affairs & Sports has reported as Personal Assistant (PA) of CSSS (ad-hoc) in this Ministry on 15.9.2011 (Forenoon) and he has been taken on the strength of Ministry of Corporate Affairs from the date of his reporting.



(J.S. Gupta)

**Under Secretary to the Govt. of India**

1. Officer concerned.
2. Pay & Accounts Officer, MCA
3. Cash Section, MCA ( 2 copies )
4. Deputy Secretary (Admn), Ministry of Youth Affairs & Sports New Delhi w.r.t. his O.O.No.212/2011-Admn., dated 14.9.2011. The Service Book and LPC of Shri Rakesh Kumar may be sent to this Ministry at an early date.
5. Under Secretary (C.II) Department of Personnel and Training, 3<sup>rd</sup> Floor, Lok Nayak Bhawan, Khan Market, New Delhi.
6. Library / General / Vigilance Sections, MCA
- ✓ 7. e-Governance with a request to upload the order under 'Transfers & Postings'
8. Personal file of the officer concerned.
9. Guard file