

No.A-12011/5/2012-Adm.I
Government of India
Ministry of Corporate Affairs

5th Floor, 'A' Wing, Shastri Bhavan
Dr. R.P. Road, New Delhi – 110 001

Dated : 20th June, 2012

OFFICE ORDER

The services of Shri S.C. Puri, who retired as Private Secretary (PS) of CSSS from the Ministry of Corporate Affairs are hereby engaged as consultant for rendering stenographic assistance in the Ministry of Corporate Affairs for a period of six months from the date of his joining or till the vacant posts of PS are filled up.

2. Shri S.C. Puri will be paid a monthly remuneration of Rs.21,000/- (Rupees twenty one thousand only) per month.
3. His headquarters will be New Delhi.
4. He will not take up any other assignment during the period of this engagement in the Ministry.
5. This issues with the concurrence of AS&FA vide Dairy No.68/MCA/12 dated 19.06.2012.
6. The expenditure involved in this sanction will be met from Demand No.18, 3451 – Secretariat Economic Services (Major Head), 00.090 – Secretariat (Minor Head), 05 -Ministry of Corporate Affairs, 05.03 – Establishment, 05.03.28 – Professional Services.


(J.S. Gupta)

Under Secretary to the Govt. of India

1. Pay & Accounts Officer, MCA, New Delhi
2. Cash Section (2 copies)
3. AS & FA, Ministry of Corporate Affairs
4. Shri S.C. Puri, PS (Retd.)
5. e-Governance Cell for updating it on MCA website under the category 'Miscellaneous' of employees corner.
6. Guard file