

A-28011/24/2018-APAR Cell
भारत सरकार/Government of India
कारपोरेट कार्य मंत्रालय/Ministry of Corporate Affairs

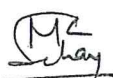
Room No. 537, 'A' Wing
5th floor, Shastri Bhawan, New Delhi
Dated: 13.06.2019

OFFICE MEMORANDUM

Subject: Annual Performance Appraisal Report (APAR) for ICLS officers w.e.f. 2018-2019-reg.

The undersigned is directed to refer to this Ministry's Office Order of even number dated 05.11.2018 prescribing the revised channel of submission of APAR in respect of ICLS officers adding third level of submission i.e. Accepting Authority. Accordingly, modified APAR proforma for ICLS officer has been devised and made operational on SPARROW portal. This Ministry vide OM No. 28011/27/2018-APAR Cell dated 04.04.2019 requested all SPARROW functionaries to generate APAR of ICLS officer for the year 2018-19 in the modified proforma.

2. In has been noticed that field offices are still generating the APAR of ICLS officers for the year 2018-19 in the older format. It is therefore re-iterated that all SPARROW functionaries have to generate the APAR of ICLS officers for the year 2018-19 in the modified proforma only available on SPARROW portal.
3. It has been further clarified that the APAR in respect of all STS, JTS and JAG officers who are not under control of RDs has to be generated as per channels of reporting as informed by this Ministry's Officer Order dated 05.11.2018. However, in respect of those officers, who are under direct control of RDs, their Reporting Authority will be RDs, Reviewing Authority will be DGCoA and Accepting Authority will be Secretary as in the case of RoCs mentioned in Para 2 of the above Order dated 05.11.2018.
4. This issues with the approval of Secretary, Ministry of Corporate Affairs.


(Manish Kumar Sahay)
Under Secretary to the Govt. of India
Ph. 011 2338-3507

To,

All SPARROW Functionaries

Copy to:-

1. Sr.PPS to Secretary/AS
2. PS to DS(VK)
3. E-Governance Cell- for uploading the OM under "APAR Status".