

F.No. 32011/7/2011-Ad.II  
Government of India  
Ministry of Corporate Affairs

New Delhi, dated 03-06-2011

**Office Memorandum**

**Subject : Approval of the DPC Meeting held in RD (ER and NER) Kolkata on 28.04.2011 in respect of Group B promotions.**

The undersigned is directed to refer to the DPC Minutes (**Annexure A**) received vide Letter No. RD/C/6/2010/8625 dated 13-5-2011 and to convey the approval of the competent authority, for the following promotions to Group B posts, to be effective from the date of joining in promotion posts, in offices to be decided by the RD :

**Promotions to Office Superintendent**

S.No.	Name, present post and category of feeder grade employee
1.	Shri P.K.Bagchi, Assistant(UR)
2.	Shri Rana Sengupta , Assistant(UR)
3.	Shri P.K.Saha , Assistant(UR)

**Promotions to Assistant**

S.No.	Name, present post and category of feeder grade employee
1.	Smt. M.Marbaniang, UDC (ST)
2.	Shri I. Dung Dung, UDC (ST)
3.	Shri Radha Gobinda Das, UDC (UR)
4.	Shri Kalyan Kr. Roy, UDC (UR)
5.	Shri S.K.Bandopadhyay (PH) UDC (UR)
6.	Smt. Neeta Lakra, UDC (ST)
7.	Shri Somnath Mallik, UDC (UR)
8.	Shri Rameshwar Singh(PH), UDC (UR)
9.	Shri Sudipta Sarkar, UDC (UR)

  
3/6/11

**Promotions to Junior Technical Assistant**


S.No.	Name, present post and category of feeder grade employee
1.	Smt. M.Marbaniang, UDC (ST)
2.	Shri I. Dung Dung, UDC (ST)
3.	Shri Radha Gobinda Das, UDC (UR)

**Promotions to Stenographer Gr.I**

S.No.	Name, present post and category of feeder grade employee
1.	Smt. Tseten Doma Bhutia , Steno Gr.II (ST)
2.	Shri A. Das, Steno Gr.II (SC)
3.	Shri Srinivas, Steno Gr.II (UR)

2. On the basis of above approval, the RD office may issue promotion-cum-posting orders immediately for existing vacancies. After consequential/anticipated/refusal vacancies actually arise, promotion-cum-posting orders for those vacancies may also be issued. Copies of promotion order issued may be sent to Ministry. The RD office may also give a certificate that all promotions to Group B/C posts upto Vacancy Year 2011-2012 have been completed. After joining of promoted officers, the sanctioned strength, the actual strength and the vacancies (with vacancy year and DR/DP break-up) in all the Group B/C posts/grades in ER and NER may be given to the Ministry to enable implementation of decision of the competent authority for restructuring of field offices.

Enclosed --- Annexure A (RD letter dated 13-5-2011  
(9 pages) containing DPC Minutes

  
3/6/11  
(R K Pandey)

Under Secretary to the Government of India  
Telefax : 23383507  
E.Mail : [raj.pandey@mca.gov.in](mailto:raj.pandey@mca.gov.in)

- ~~1. RD (ER and NER) Kolkata~~  
~~2. E.Gov. Cell for loading in Employees Corner/Promotions~~

Message Confirmation Report

06-JUN-2011 15:03 MON

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Results : [O.K]

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Telegram : COMPLYLADIR  
Fax : (033)2287-0958  
E-Mail : rd.east@mca.gov.in  
Website : www.mca.gov.in



(033)2287-3156  
(033)2287-3404  
(033)2287-7390

भारत सरकार/GOVERNMENT OF INDIA

कारपोरेट कार्य मंत्रालय/Ministry of Corporate Affairs

प्रादेशिक निदेशक का कार्यालय( पूर्व क्षेत्र)/Office of the Regional Director, (Eastern Region)  
निजाम पैलेस,दुसरा एम एस ओ बिल्डिंग,तीसरा तल/Nizam Palace, 2<sup>nd</sup> M. S. O. Building, 3<sup>rd</sup> Floor  
आचार्य जगदीश चन्द्र बोस रोड 234/4, Acharya Jagadish Chandra Bose Road  
कोलकाता/KOLKATA - 700 020

संख्या/No: RD/C/6/2010/ 8625

दिनांक/Date 13<sup>TH</sup> May, 2011

To  
To  
The Secretary to the Govt. of India,  
Ministry of Corporate Affairs,  
New Delhi.

Kind Attn. : Shri R. K. Pandey, Under Secretary.

Sub : DPC meeting held on 28.04.2011 - Group B posts and vacancies

Sir.

As directed, I am forwarding herewith a copy of Minutes of the DPC meeting held on 28.04.2011 for the Eastern Region and North Eastern Region in the chamber of the Regional Director, Eastern Region, Kolkata, alongwith a Statement showing Group B posts and vacancies considered in the said DPC meeting, for kind perusal, approval and necessary instruction.

Yours faithfully,

Enclo : As stated.

( P. Sridhar )  
Deputy Director

MINUTES OF THE MEETING OF DEPARTMENTAL PROMOTION COMMITTEE OF EASTERN & NORTH EASTERN REGION, MINISTRY OF CORPORATE AFFAIRS HELD ON 28.04.2011 AT 1100 HOURS AT THE DIRECTORATE

Present :

1. Dr. Navrang Saini, Chairman  
Regional Director (ER)  
MCA, Kolkata
2. Shri D. Bandopadhyay, Member  
ROC, WB  
MCA, Kolkata
3. Shri R.K.Pandey, Member  
Under Secretary (Admn.II)  
MCA, New Delhi
4. Shri A.K.Das, Member  
Executive Engineer  
CPWD, Kolkata  
(Outside Member)

The Chairman welcomed the Members. Thereafter, Note for DPC Meeting and Agenda Points were circulated amongst the Members. As incorporated in the Note for DPC, the Members were appraised that vacant posts of both Eastern Region and North Eastern Region of MCA are being considered in this DPC which relate to vacancy year 2010-11 and 2011-12. Then the agenda points were taken up for deliberations one by one.

1. Agenda Point No. 1 : **Promotion to the post of Office Superintendent/Inspector.**

The DPC has been informed that there are 2 (two) clear vacancy of Office Superintendent and 1(one) vacancy of Inspector. Further there is 2 (two) anticipated vacancies. Therefore, there are total 5(five) vacancies. There is common Recruitment Rules for Office Superintendent and Inspector. In terms of the provision contained in the Recruitment Rules, Assistants having 3 years' regular service are eligible for promotion to the post of Office Superintendent/ Inspector. Out of five vacancies, 4 (four) are for UR and one for ST category as per reservation roster. The DPC has also been informed that though there are five vacancies, only 3 (three) persons from the feeder grade can be recommended

for promotion as other aspirants are not having requisite qualifying service in the feeder grade.

The DPC, therefore, after careful consideration of the relevant Recruitment Rules, gradation chart, major/minor penalty status for last 10 years, vigilance clearance/ integrity certificate, seniority list etc., gives its recommendation as under

S.No.	Name	Recommendation
1.	Shri P.K. Bagchi, Assistant(UR)	Fit for promotion
2.	Shri Rana Sengupta, Assistant(UR)	Fit for promotion
3.	Shri P.K.Saha, Assistant(UR)	Fit for promotion after 23.07.2011

2. Agenda Point No. 2 : **Promotion to the Post of Assistant**

(min) ]

The DPC has been informed that there is 1 (one) clear vacancy of Assistant. Further, there is 2 (two) consequential and 1 (one) anticipated vacancies. Therefore, there are total 4(four) vacancies. Out of the four vacancies, three are to be filled up by UR and one by ST (backlog). In terms of the provision contained in the Recruitment Rules, UDCs, Stenographers Gr.III having 8 years' regular service are eligible for promotion to the post of Assistant. The DPC has also been informed that UDC grade is a common feeder grade for promotional post of Assistant and also for Junior Technical Assistant. Hence, option from eligible aspirants have been obtained which are reflected in the respective agenda point.

The DPC, therefore, after careful consideration of the relevant Recruitment Rules, gradation chart, major/minor penalty status for last 10 years, vigilance clearance/ integrity certificate, seniority list, willingness/unwillingness etc. gives its recommendation as under

S.No.	Name	Recommendation
1.	Smt. M.Marbaniang, UDC (ST)	Fit for promotion
2.	Shri I. Dung Dung, UDC (ST)	-do-
3.	Shri Radha Gobinda Das, UDC (UR)	-do-
4.	Shri Kalyan Kr. Roy, UDC (UR)	-do-
5	Shri S.K.Bandopadhyay (PH), UDC (UR)	-do-

6.	Smt. Neeta Lakra, UDC (ST)	-do-
7.	Shri Somnath Mallik, UDC (UR)	-do-
8.	Shri Rameshwar Singh(PH), UDC (UR)	-do-
9.	Shri Sudipta Sarkar, UDC (UR)	-do-

3. Agenda Point No. 3: **Promotion to the Post of Junior Technical Assistant** (MIN) □

The DPC has been informed that there are 2 (two) clear vacancy of Junior Technical Assistant. Further, there is 1 (one) anticipated vacancy. Therefore, there are total 3(three) vacancies. All three vacancies are to be filled up by UR candidates. In terms of the provision contained in the Recruitment Rules, UDCs having 8 years' regular service are eligible for promotion to the post of Junior Technical Assistant. The DPC has also been informed that UDC grade is a common feeder grade for promotional post of Assistant and also for Junior Technical Assistant. Hence, option from eligible aspirants have been obtained which are reflected in the respective agenda point.

The DPC, therefore, after careful consideration of the relevant Recruitment Rules gradation chart, major/minor penalty status for last 10 years, vigilance clearance/ integrity certificate, seniority list etc., gives its recommendation as under -

S.No.	Name	Recommendation
1.	Smt. M.Marbaniang, UDC (ST)	Fit for promotion
2.	Shri I. Dung Dung, UDC (ST)	Fit for promotion
3.	Shri Radha Gobinda Das, UDC (UR)	Fit for promotion

4. Agenda Point No. 4 : **Promotion to the post of Stenographer Gr.I** (MIN) □

The DPC has been informed that there are 2 (two) clear vacancy of Stenographer Gr.I. Further, there is 1 (one) anticipated vacancy. Therefore, there are total 3(three) vacancies. All three vacancies are to be filled up by UR candidates. In terms of the provision contained in the Recruitment Rules, Stenographer Gr.II having 3 years' regular service are eligible for promotion to the post of Stenographer Gr.I

The DPC, therefore, after careful consideration of the relevant Recruitment Rules, gradation chart, major/minor penalty status for last 10 years, vigilance clearance/ integrity certificate, seniority list etc., gives its recommendation as under :-

S.No.	Name	Recommendation
1.	Smt. Tseten Doma Bhutia , Steno Gr.II(ST)	Fit for promotion .
2.	Shri A. Das, Steno Gr.II (SC)	-do-
3.	Shri Srinivas, Steno Gr.II (UR)	-do-

(5.) Agenda Point No.5 : Promotion to the post of Stenographer Gr.II

(MINISTRY)

The DPC has been informed that there are 2 (two ) consequential vacancies of Stenographer Gr.II. Further, there is 1 (one) anticipated vacancy. Therefore, there are total 3(three) vacancies. All three vacancies are to be filled up by UR candidates. In terms of the provision contained in the Recruitment Rules, Stenographer Gr.III having 8 years' regular service are eligible for promotion to the post of Stenographer Gr.II.

The DPC, therefore, after careful consideration of the relevant Recruitment Rules, gradation chart, major/minor penalty status for last 10 years, vigilance clearance/ integrity certificate, seniority list etc., gives its recommendation as under -

S.No.	Name	Recommendation
1.	Smt. Indrani Dhar, Steno Gr.III (UR)	Fit for promotion
2.	Shri Binod Kr. Chowdhury, Steno Gr.III (SC)	-do-
3.	Shri Angsuman Bhattacharya, Steno Gr.III (UR)	-do-

6. Agenda Point No.6 : Promotion to the post of Upper Division Clerk

(RD)

The DPC has been informed that there are 8 (eight ) regular vacancies of Upper Division Clerk. Further, there are 4 (four) consequential and 6 (six) anticipated vacancies. Therefore, there are total 18(eighteen) vacancies. These 18 vacancies are to be filled up by 11 UR, 5 SC and 2 ST candidates (including backlog 2 SC and 1 ST). In terms of the provision contained in the Recruitment Rules, LDCs having 8 years' regular service are eligible for promotion to the post of Upper Division Clerk. Since there are two backlog of 2



7. SC post and only one candidate is available in the feeder grade, one post reserved for SC has been dereserved with ST candidate and accordingly recommendation given.

The DPC, therefore, after careful consideration of the relevant Recruitment Rules, gradation chart, major/minor penalty status for last 10 years, vigilance clearance/ integrity certificate, seniority list etc., gives its recommendation as under :-

S.No.	Name	Recommendation
1.	Shri C. J. R. Sankar Rao(OBC-PH), LDC,	Recommendation kept in sealed cover.
2.	Shri Swapan Biswas(SC), LDC,	Fit for promotion
3.	Shri T. Raneer(ST), LDC,	Fit for promotion
4.	Shri Lakhai Hasda(ST), LDC	Fit for promotion
5.	Shri Prabir Saha, LDC	Fit for promotion
6.	Shri Nandlal Singh, LDC	Fit for promotion
7.	Shri Mahesh Kumar, LDC,	Fit for promotion
8.	Shri Sanjay Kumar Sen(OBC), LDC	Fit for promotion
9.	Shri Chittaranjan Bihari(OBC), LDC,	Fit for promotion
10.	Shri Thangbawi Naulk (ST),LDC	Fit for promotion
10.	Shri Indreswar Mallick, LDC,	Fit for promotion
11.	Shri Bikash Mukherjee, LDC,	Fit for promotion
12.	Shri Suman Ghosh, LDC,	Fit for promotion
13.	Smt. Kabita Dey, LDC,	Fit for promotion
14.	Shri Gautam Dutta, LDC,	Fit for promotion
15.	Shri Sudip Chakraborty, LDC,	Fit for promotion
16.	Shri Amalesh Das, LDC,	Fit for promotion
17.	Shri Anup Dutta, LDC,	Fit for promotion
18.	Shri Tarun Kanti Ghoshal, LDC,	Fit for promotion

Remarks : The DPC deferred its consideration in the case of Smt. Juni Das,LDC in view of her pending representation against below bench mark in APAR for 2009-10.

7. Agenda Point No.7 : **Promotion to the post of Lower Division Clerk**


The DPC has been informed that there are 49 (forty-nine) regular vacancies of Lower Division Clerk. Further, there are 18 (eighteen) resultant and 1 (one) anticipated vacancies. Therefore, there are total 68(sixty-eight) vacancies. In terms of the provision contained in

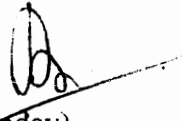
the Recruitment Rules, 5% of vacancies are reserved for group 'D' staff possessing matriculation or equivalent qualification and have rendered 5 years regular service in Group 'D' posts and also qualified Departmental Examination. The Recruitment Rules further provides for carrying forward of candidature for filling the vacancies arising in the subsequent years. These 5% posts are to be filled up according to merit in the Departmental Examination subject to adjustment of reservation roster. 5% of 68 posts comes to 3.36, which is rounded off to 3.


The DPC, therefore, after careful consideration of the relevant Recruitment Rules, gradation chart, major/minor penalty status for last 10 years, vigilance clearance/ integrity certificate, merit list of Departmental Examination etc., gives its recommendation as under :-

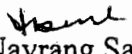
S.No.	Name	Recommendation
1.	Shri Raj Kishor Prasad (ST)	Fit for promotion
2.	Shri Somnath Bhattacharjee (UR)	Fit for promotion
3.	Shri Angshuman Karmakar(UR)	Fit for promotion
4.	Shri J.K. Behara(UR)	Fit for promotion ( To be kept in the panel for absorption against future vacancy in 2011-12)

The Meeting concluded with vote of thanks to the Chair

  
(D. Bandopadhyay)  
ROC, WB  
Kolkata  
Member  
28.04.2011

  
(R.K. Pandey)  
US (Admn.II), MCA.  
New Delhi  
Member  
28.04.2011

  
(A.K. Das)  
Executive Engineer  
CPWD, Kolkata  
Member  
28.04.2011

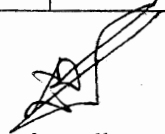
  
(Dr. Navrang Saini)  
Regional Director (ER)  
MCA, Kolkata  
Chairman  
28.04.2011

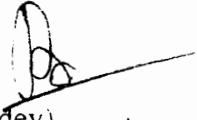
MINUTES OF THE MEETING OF THE DEPARTMENTAL PROMOTION COMMITTEE HELD ON 28.04.2011 AT 1100 HOURS AT THE DIRECTORATE I.E. EASTERN REGION OF MINISTRY OF CORPORATE AFFAIRS


Agenda Point No.6.: **Promotion to the post of Upper Division Clerk**


The DPC has been informed that there are 8 (eight) regular vacancies of Upper Division Clerk. Further, there are 4 (four) consequential and 6 (six) anticipated vacancies. Therefore, there are total 18 (eighteen) vacancies. These 18 vacancies are to be filled up by 11 UR, 5 SC and 2 ST candidates (including backlog 2 SC and 1 ST). In terms of the provision contained in the Recruitment Rules, LDCs having 8 years' regular service are eligible for promotion to the post of Upper Division Clerk. Since there are two backlog of 2 SC post and only one candidate is available in the feeder grade, one post reserved for SC has been dereserved with ST candidate and accordingly recommendation given. The DPC observed that name of Shri C.J.R.Shankar Rao appears at serial No. 01 of the seniority list of LDC. However, certain criminal proceedings are pending before Court of Law. Hence, the DPC gives its recommendation with advice to keep the same in sealed cover till the case is disposed of in the Court of Law

S.No.	Name & Designation	Recommendation of the DPC
1.	Shri CJR Shankar Rao	Fit for promotion

  
(D. Bandopadhyay)  
ROC, WB  
Kolkata  
Member  
28.04.2011

  
(R.K. Pandey)  
US (Admn.II), MCA  
New Delhi  
Member  
28.04.2011

  
(A.K. Das)  
Executive Engineer  
CPWD, Kolkata  
Member  
28.04.2011

  
(Dr. Navrang Saini)  
Regional Director (ER)  
MCA, Kolkata  
Chairman  
28.04.2011

**STATEMENT SHOWING GROUP B POSTS AND VACANCIES CONSIDERED IN THE DPC MEETING HELD**

**ON 28/04/2011**

Sl. No.	Name of the Post	Sanctioned Strength(DP)	In Position	Vacancy considered				Total
				Regular	Consequential	Anticipated		
1	Office Superintendent	3	1	2	0	2	4	
2	Inspector	1	0	1	0	0	1	
3	Assistant	6	5	1	2	1	4	
4	Jr. Technical Assistant	22	20	2	0	1	3	
5	Stenographer Grade I	8	6	2	0	1	3	
6	Stenographer Grade II	15	15	0	2	1	3	

A2