

NOTIFICATION

New Delhi, the 1st August, 2000

G.S.R. 64(E) - In exercise of the power conferred by the power to article 19 of the Constitution and in pursuance of Department of Company Affairs Subordinate Officers (Hindi Typist) Recruitment Rules, 1980, except as respects things done or omitted to be done before such suspension, the Hindi Typist Recruitment Rules, 1980, as amended, are hereby notified as follows:—

1. Short title and commencement :- (1) These rules may be called the Department of Company Affairs Officers of the Regional Directors, Registrars of Companies and Official Liquidator (Hindi Typist) Recruitment Rules, 2000.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. Number of post, classification and scale of pay :- The number of posts, classification and scale of pay attached thereto shall be as specified in columns 2 to 4 of the Schedule annexed to these rules.

3. Method of recruitment, age limit and other qualifications :- The method of recruitment to the said post, age limit, qualifications and other matters relating thereto shall be as specified in columns 5 to 7 of the said Schedule.

4. Disqualification :- No person

(a) who has entered into or contracted a marriage with a person having spouse living, or

(b) who having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post.

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and other party to the marriage and that there are other grounds for so doing exempt any person from the operation of this rule.

5. Powers to relax :- Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, and for reasons to be recorded in writing relax any of the provisions of these rules with respect to any class or category of persons.

6. Saving :- Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of post	No. of posts	Classification	Scale of pay	Whether selection by merit or selection-cum-seniority or non-selection-post	Whether benefit of added years of admissible under the rule 30 of the Central Services (Pension) Rules, 1972	Age limit for direct recruit
1	2	3	4	5	6	7
Hindi Typist	10* 2000	General Central Service Group 'C' Non-Gazetted, Ministerial.	3-50-70- 1520	Not applicable	No	18 to 25 years (upper age limit relaxable for Government servants upto 35 years in accordance with the instruments or orders issued by the Central Government.) Note 1: The closing date for determining the age limit shall be the closing date for receipt of application from

वर्षा के आशय से जो काम कार्य शुरू की दशा में अनुसूचीमा अवधारित करने के लिए निर्दिष्ट करीब दूर अंतिम तारीख होगी जिस पर रोजगार प्राप्ति से नाम भेजने के लिए कहा गया है। परीक्षा को अवधि, यदि कोई हो

10 दो घण्टे

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पत्र-26011/2/98-प्रशा. II

समायोजकी, संसुक्त मन्त्रालय

candidates in India (other than those in the Andaman and Nicobar Island and Lakshadweep) Note 2; in the case of recruitment made through Employment Exchange the crucial date for determining the age limit shall be the last date upto which the Employment Exchange is asked to submit the names.

Educational and other qualifications required for direct recruits	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation /absorption and percentage of the posts to be filled by various methods
8	9	10	11
ESSENTIAL : 1. Matriculation or equivalent (2) Minimum speed of 30 words per minute in Hindi Typewriting DESIRABLE Minimum speed of 30 words per minute in English Typewriting.	Not applicable	Two years	Through Staff Selection Commission
In case of recruitment by promotion/ deputation/absorption, grades from which promotion/deputation/ absorption to be made	If a Departmental Promotion Committee exists, what is its composition		Circumstances in which Union Public Service Commission is to be consulted in making recruitment
12	13	14	
Not Applicable	Group 'C' Direct promotion Committee 1. RD of the Region - Chairman 2. Registrar of Companies/Official Liquidator (JAG) level - Member 3. Under Secretary, Department of Company Affairs - Member 4. An Officer belonging to SC/ST category not below the level of Under Secretary to the Govt. of India - Member	Not applicable	

[No. F. 26011/2/98-AD.II]
 A. RAMASWAMY, Jr. Secy.