

भारत सरकार
कारपोरेट कार्य मंत्रालय
कार्यालय प्रादेशिक निदेशक
(उत्तरी क्षेत्र)
ए-14, (भूतल), पी.डी.आई.एल. भवन,
सेक्टर-1, नोएडा - 201301 (उ.प्र.)



GOVERNMENT OF INDIA
MINISTRY OF CORPORATE AFFAIRS
OFFICE OF THE REGIONAL DIRECTOR
(NORTHERN REGION)

A-14, (Ground Floor), PDIL Bhawan,
Sector- 1, NOIDA-201301 (U.P.)

फोन/ Phone : 0120-2445342 / 43 / 44

फैक्स/ Fax : 2445341

वेबसाइट/ Website : www.mca.gov.in

Dated _____

No. Misc/Shft.RD(NR)/

6405

To,

25 AUG 2015

The Secretary to the Govt. of India,
Ministry of Corporate Affairs,
Shastri Bhawan, New Delhi - 110001.

Kind Attention : Shri Shyam Sunder, Deputy Director, e-governance.

Subject : Uploading of material under the head of "Notice" on MCA website- reg.

Sir,

I am directed to Ministry's D.O. letter No.I-11012/03/2011-Infra (pt.) dt. 14.08.2015 whereby Ministry has indicated that Office of RD(NR) will be shifted to Paryavaran Bhawan, C.G.O. Complex, New Delhi.

In this context, I am to enclose herewith the copy of publication material which is to be uploaded on MCA website known as 'Notice' for inviting quotations for shifting of this Office to CGO Complex, New Delhi.

This is for kind information and necessary action please.

Encl: As above.

Yours faithfully,

(P. Sheela)

Joint Director,

For Regional Director (NR)

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No.ERD/PDIL/

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NOTICE

Quotations are invited for the shifting of the Office of Regional Director, Northern Region, Ministry of Corporate Affairs from Ground Floor, PDIL Bhawan, Sector-I, Noida - 201301 to 2nd Floor, Paryavaran Bhawan, C.G.O. Complex, New Delhi - 110003. Detailed quotations/rates duly signed by authorized person giving full name, Address and contract Telephone numbers etc. may be furnished by 7th of September, 2015 upto 02.00 pm addressed to the O/o. Regional Director, Northern Region at the aforesaid address and the opening of bids shall take place on the same date at 04.00 pm :

1. The shifting of Office shall include the following :-
 - (i) Package of assets of this Office i.e. furniture/Computers with accessories/records etc.
 - (ii) Numbering on assets.
 - (iii) Safe Loading of assets in the manner that these may not get damaged.
 - (iv) Safe Unloading of assets and placing the same at destined place in order.
2. The bidders have to use their own material and manpower in carrying out the above exercise.
3. The bidder should be Delhi/Noida based.
4. The bidders should be well conversant with the work to be carried out and has already performed the similar work of shifting in time frame of any other Govt. Office.
5. The submission of bid will not put this Office under any obligation to award the work to the bidder and the expenses incurred in this regard shall not be borne by this Office.
6. The bidder should ensure safe loading/unloading/transportation and placing of assets of this Office to the destined place and the work assigned should be accomplished within the time frame as settled.
7. The bill for payment in duplicate should be submitted alongwith certificate in respect of completion of shifting/placing of Assets in the manner as prescribed and time frame obtained from the Officer concerned.
8. The assigned work should be completed within a period of one week from the date of placement of the contract. In case of non-completion of assignment within the stipulated time or any damage caused to the Govt. property/records, no payment shall be made. An Indemnity Bond to this effect is to be furnished by all the bidders alongwith the tenders.

Interested parties/contractors can visit the present location of this Office on any working day upto 6th of September, 2015 between 11.00 am to 4.00 pm except Saturday, Sunday and any other Gazetted holiday to ascertain the quantum of work.


(P. Sheela)
Joint Director
For Regional Director, NR.

