

**IMMEDIATE**  
**PARLIAMENT MATTER**

No.13/2016-Parl  
Government of India  
Ministry of Corporate Affairs

...  
Shastri Bhawan, 5th Floor, 'A' Wing,  
Dr.R.P.Road, New Delhi 110001  
Dated: 12.02.2016.

**OFFICE MEMORANDUM**

**Subject:- Laying of papers on the Table of Rajya Sabha - Guidelines regarding**

The following communication has been received from the Rajya Sabha Secretariat:-

S.No.	No.& date	Subject
1.	RS.4/2016-T; 08.02.2016	Laying of papers on the Table of Rajya Sabha - Guidelines regarding

2. A copy of the said O.M. is being posted on MCA web-site for information of all concerned.
3. All Officers/Sections in the Ministry of Corporate Affairs are requested to refer the same for guidance and compliance.

  
**(J.S. AUDHKHASI)**

Deputy Secretary to the Government of India  
Tel. No.2338 1615

To

1. All Officers/Sections in the Ministry of Corporate Affairs.

Copy for information to:-

1. PSO/PS to Secretary
2. PPS to AS/ PS to DGCoA
3. PPS to JS(AC)/PS to JS(M)/PS to JS(B)/PS to JS(K)
4. PS to Advisor(Cost)/PS to EA/PS to DII(NS)/PS to DII(AS)
5. e-Governance Cell, along with a copy of above said O.M. of Rajya Sabha Secretariat for up-loading on MCA website under category 'Parliament Matters'.